

Florida Surplus Lines Association-50th Annual Meeting

Amelia Island Plantation July 21, 2010 - July 25, 2010

Please read carefully. Complete the request form and return by fax or mail. Keep this section for your information.

Reservation Policies

Package Rates: Package Rates are per room based on Single Occupancy at \$339.15 per night or Double Occupancy at \$468.51 per night. Package rate includes: oceanview hotel room, resort service fee, and applicable taxes, plus a Modified American Meal Plan (MAP) which includes breakfast and dinner beginning with dinner the night of your arrival and ending with breakfast on the day of your departure. Lunch is not included in this plan. If you are scheduled to attend a planned group meal function, your meal plan credit will be applied to the function. Children are not on a meal plan.

Check Cashing and Charging: Upon check-in, guests receive a charge card which must be presented at the time the guest makes use of any facility or service. All charges are payable at check-out by cash, check, or major credit card. Guests may cash personal checks up to \$50 per day at the Front Desk.

Food & Beverage: Service charge and sales tax is added to all food and beverage checks.

Rates: Rates listed are nightly package rates based on number of adults. All rates are subject to 7% sales tax and 4% local bed tax.

Confirmation: A deposit of \$213.00 is due at time of reservation. Confirmation will be sent to address below.

Check-in time is 4:00 p.m. Check-out time is 11:00 a.m. (Late check-outs subject to a fee)

Reservation Request

Please return this form, with Check or Credit Card Deposit, to Amelia Island Plantation, Group Reservations Department, P.O. Box 3000, Fernandina Beach, FL 32035-3000. You may also Fax to: 904-277-5945; or E-mail to GroupReservations@aipfl.com; or Call 1-888-261-6165.

All reservations are due by June 21, 2010, after which space and rates cannot be guaranteed.

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Group Reference Number 8BE023

Please reserve accommodations for: *(Please print or type)*

Number of rooms: _____

Name: (First and last): _____

Number of adults: _____ Children: _____

Address: _____

City: _____ State: _____ Zip: _____ - _____

Company Name: _____ Telephone: _____ Fax #: _____

E-Mail: _____

Arrival day & date: _____ **Departure day & date:** _____

Your estimated time of arrival: _____

How will you be arriving? _____ *(Fill out the Airport Transportation section if you require transportation)*

Please make a selection below:

OCEANVIEW ROOM PACKAGE RATE: _____ **SINGLE OCCUPANCY at \$339.15 PER NIGHT**

OCEANVIEW ROOM PACKAGE RATE: _____ **DOUBLE OCCUPANCY at \$468.51 PER NIGHT**

Deposit: Amelia Island Plantation requires a deposit of \$213.00 at the time of reservation. Deposit guarantees accommodations for the scheduled arrival day. Failure to show will result in loss of deposit. Deposits may be made by personal check or credit card.

Refunds: Notice of cancellation must be received by the reservations department seven (7) days prior to the arrival date.

Circle one: Visa Master Card Discover American Express Diners Club Amount of deposit: \$ _____

Card #: _____ Expiration date: _____

Signature: _____ | Date: _____

Airport Transportation Request Florida Surplus Lines Association 8BE023

Airport Transportation: Roundtrip service from Jacksonville International may be arranged in advance by completing the section below or by calling Amelia Island Plantation at (800) 874-6878 or (904) 277-5920. *Reservations required at least 10 days in advance.*

Airport Fare One Way: \$38/person each way, Each additional person in same party is \$14 One Way each way.

Name: _____ Arrival date: _____ Arrival time: _____

Airline: _____ Flight number: _____

Number of adults: _____ Children 12 & older: _____ Under 12: _____ Car seat required: Y/N _____

After you claim your luggage, check in at the Transportation Booth located just outside Baggage Claim. Shuttle departs at the top of the hour based on advance reservations.

Departure date: _____ Departure time: _____

Number of adults: _____ Children 12 & older: _____ Under 12: _____ Car seat required: Y/N _____

Note: Shuttle departs the Reception Area 1.5 - 2 hours prior to your flight. Call ext. 5920 to confirm your departure time.

Deposit: No deposit is required. All charges will be applied to your resort account. 48 hours notice of cancellation is required to avoid fee.